

**Washburn Public Library Board  
Meeting Minutes  
May 27th, 2025**

**Present:** Morgan Hapip, Katrina Winterberg, Miranda Harvey, Kari Goos, Keith Hapip, Jr.-board members, Kandi Shape-Library Director, and one member of the public

The meeting was called to order by Morgan Hapip at 7:03 pm.

Keith moved to approve the agenda. Kari seconded the motion. The motion passed.

Miranda moved to approve the 2/25/25 meeting minutes. Keith seconded the motion. The motion passed.

Miranda moved to approve the quarterly financial report. Keith seconded the motion. The motion passed.

Kandi gave the librarian's report. She continues to attend monthly MMRL and CDLN meetings. The adult book club continues to meet monthly, and wrapped up watching books-turned-movies since winter is over. March is National Reading Month and the weekly preschool story time Puppy Tales with Ichabod celebrated Dr. Seuss' birthday and the kickoff to Read Across America Day/Week with a visit from the Cat in the hat 3/3/25. Spring was full of visits from baby animals and there were bunnies 3/31/25, puppies 4/21/25, kitties & chicks 4/28/25, and a lamb 5/5/25. Weekly story time wrapped up 5/5/25 until next fall. The Harry Potter Escape Room utilized a test group of 6<sup>th</sup> graders 3/7/25 and ran over spring break 3/20-22/25 with 51 people participating. The library participated in the Taste of Washburn 4/5/25 where 325 people were served. The 2025 State Aid application was submitted. Washburn met the developing level of standards for public libraries, which is needed to qualify for Library Vision grants through NDSL. The 2025 donation request letters were sent out to local businesses and corporations. The Downtown Book Walk "Rumpelstiltskin" was up 5/6/25-6/16/25. The 1<sup>st</sup> & 3<sup>rd</sup> grades did STEAM Kit Field Trips to the library 5/12/25. The Arbor Day tree giveaway was 5/17/25 with 45 poplar and walnut trees handed out. The Seed Lending Library is set up and ready to provide free garden seeds to the community. Upcoming events include a podcast with NDSL 6/6/25, the Made in America Riverboat Days Parade & book sale 6/7/25, and the 2025 Color Our World Summer Reading Program & MMRL Crawl.

The basement backup issues are still being readdressed by the city. An update will be given at the August 26th, 2025, board meeting.

Installation of a handicap accessible door was completed 3/14/25.

SB 2307 regarding regulating access to materials deemed "explicit sexual material" in public and school libraries was vetoed by the Governor. No action was necessary.

Keith moved to accept the following amendment to 1.1 Library Board Members: Discipline of Officers as written:

#### Discipline of Officers Removal of Board Members

The Washburn City Commission may remove any Board member for misconduct or neglect of duty. The Board also has the collective power to censure one of its members for misconduct and in extreme cases, to recommend their removal from the board to the City Commission.

Katrina seconded the motion. The motion passed.

Keith moved to accept the following amendment to 1.7 Organization as written:

1.7 Organization

At the regular ~~May~~ August meeting of the Board, one of its members shall be elected President and one as Vice-President.

Miranda seconded the motion. The motion passed.

Miranda moved to table the election of both a Board President and Vice-President until the August 26th, 2025, board meeting. Katrina seconded the motion. The motion passed.

Miranda moved to keep the 2026 operational hours the same as they are now. Keith seconded the motion. The motion passed.

A 2026 merit raise was discussed. This should already be provided for in the 2026 budget if the board chooses to do this during the Library Director and assistants yearly wage performance review evaluation at the November 25<sup>th</sup>, 2025, board meeting. No action was necessary.

Miranda moved to accept the 2026 operational budget. Keith seconded the motion. The motion passed.

The next regularly scheduled quarterly library board meeting will be held Tuesday, August 26th, 2025, at 7 pm.

Morgan adjourned the meeting at 7:48 pm.