

Washburn Public Library Board
Meeting Minutes
February 24th, 2026

Present: Katrina Winterberg, Morgan Hapip, Kari Goos, Jeramie Tolbert, Sharla Kosloski-board members, Kandi Shape-Library Director, and two members of the public

The meeting was called to order by Katrina Winterberg at 7:02 pm.

Kari moved to approve the agenda. Jeramie seconded the motion. The motion passed.

There were no public comments.

Kari moved to approve the 11/25/25 meeting minutes. Jeramie seconded the motion. The motion passed.

Katrina moved to approve the quarterly financial report. Kari seconded the motion. The motion passed.

Kandi gave the librarian's report. She continues to attend monthly MMRL and CDLN meetings. The adult book club continues to meet monthly and is watching books-turned-movies during the winter months. The weekly children's storytime 'Puppy Tales with Ichabod' had kitties 12/15/25, bunnies 12/29/25, and potbellied pigs 2/23/26. The 2024 City of Washburn audit is still being conducted by the ND State Auditor's office. The Small Business Saturday Craft & Vendor Show book sale 11/29/25 raised \$220. Santa Day (Mrs. Claus Storytime) 12/6/25 had 42 people in attendance. The Book Art X-Mas Craft 12/13/25 had 20 people in attendance. WPL received an educational indoor worm composting farm and the worms will be here at the end of March. WPL received books, activity books, pencils made from recycled materials, DIY air cleaner demonstration materials, and informational brochures from the EPA Region 8 regarding clean air, asthma, radon, and food waste. The EPA also sent air sensors to participate in their air quality flag program. The homeschool group visited the library for the following activities: 12/18/25 Book Art X-Mas Craft, 1/13/26-3D pens, 1/20/26-STEAM Kit Field Trip, and 1/27/26-Makerspace cardboard kit. Kandi attended the Public Library Survey webinar 1/28/26 and submitted the 2025 PLS which is required to qualify for State Aid. WPL met the developing level of standards which is required to qualify for Library Vision grants. The Book Art Flower Vase Craft had 2 people in attendance. Prairie Rose Family Dentists donated toothbrushes, toothpaste, and fidget spinners to hand out in recognition of Children's Dental Health Month (February). WPL celebrated ND Library Joy Week 2/1-7/26 culminating in Take Your Child to the Library Day 2/7/26. Letter the Lawn donated a sign in celebration of the week, and there were many all ages activities offered including 3D pens, no sew T-shirt book bags, GIANT Candyland & Checkers, a microfossil dig, a scavenger hunt, the LEGO table, and STEAM kits. ND author RubyAnn Stiegelmeier hosted storytime 2/16/26 as part of the Great Reads from Great Places program with 39 people in attendance. Upcoming events include the FFA Week Small Animal Petting Zoo & Storytime 2/25/26, NDSL/WPL SRP training 2/27/26, Harry Potter Escape Room 3/19-21/26, Taste of Washburn 4/11/26, Riverboat Days parade & book sale 6/6/26, and the 2026 Unearth a Story Summer Reading Program.

The basement backup issues are still being readdressed by the city. An update will be given at the May 26th, 2026, board meeting.

Kandi submitted the application for the 2026 Dollar General grant. The award will be announced 5/8/26. An update will be given at the May 26th, 2026, board meeting.

Jeramie moved to acknowledge Sharla Kosloski to replace Keith Hapip, Jr., as the city commission representative on the library board. Morgan seconded the motion. The motion passed.

During the annual review of bylaws and policies Katrina moved to accept the following amendments to 1.16 Library Collection and Services: Material Selection as written:

Material Selection

a. Ultimate responsibility for book selection, as for all library activity, rests on the public librarian. The public librarian may delegate selection responsibility to members of the staff. All aspects of materials selected will aim at implementing the library's general objectives of providing the community of Washburn with effective public library service. The community has a role in shaping the library's collection through active use, material suggestions, and feedback. Suggestions from members of the community concerning materials selection are welcome and each suggestion will be considered within the framework of this policy. Suggesting an item does not guarantee that it will be purchased for the library's collection.

b. The primary objective of the Washburn Public Library is to provide opportunity and encouragement for people of all ages to educate themselves continuously. It is the duty of the library to provide a wide range of age-appropriate materials with diverse appeal while reflecting local community standards for reading, learning and entertainment to all citizens of our community within budgetary limitations. Materials unavailable at this library but available through cooperative library networks will be borrowed upon request of the user. General guidelines to achieve this objective include:

Kari seconded the motion. The motion passed.

Katrina moved for Sharla to present the annual report to the city by July 1st, 2026, as submitted by Kandi which includes the condition of the library and property, the 2025 final budget, and the 2025 infographic. Morgan seconded the motion. The motion passed.

Katrina moved for Kandi to submit an application for the 2026 winter Library Vision grant that opened 2/16/26. The award will be announced 4/1/26. Morgan seconded the motion. The motion passed. An update will be given at the May 26th, 2026, board meeting.

Katrina moved to elect Jeramie as the WPL Board Vice-President to fill Morgan's unexpired term. Morgan seconded the motion. The motion passed.

Katrina moved to accept Morgan's resignation effective immediately. Jeramie seconded the motion. The motion passed.

The next regularly scheduled quarterly library board meeting will be held Tuesday, May 26th, 2026, at 7 pm.

Katrina adjourned the meeting at 7:40 pm.